



Chancellor's Office

PO Box 7186
Ponce, PR 00732
844-8181 Exts. 2201, 2202

September 28, 2016

Eng. Sergio Bosques, Regional Stormwater Coordinator
United States Environmental Protection Agency
Multimedia Permits and Compliance Branch
City View Plaza II, Suite 7000
48 Rd. 165 Km. 2
Guaynabo, PR 00968-8069

Dear engineer Bosques:

Re: Notice of Intent UPR-Ponce

Enclosed is the Notice of Intent (NOI) for coverage under the Small Municipal Separate Storm Sewer System (MS4) and the outfall map.

If you have any question or suggestions regarding the documents included, please contact Mrs. Celia González, Occupational Health, Safety and Environmental Officer of our institution, at 787-844-8181, Ext. 2702, or through electronic mail at celia.gonzalez@upr.edu.

Cordially yours,

Doris S. Torres-Negrón, Ed. D.
Acting Chancellor

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Enclosure

c Mrs. Celia González

United States Environmental Protection Agency
National Pollutant Discharge Elimination System
Notice of Intent (NOI) for coverage under the Small Municipal Separate
Storm Sewer System (MS4) General Permit (PRR040000) for Puerto Rico

Part A. General Information

1. Name of Municipality or Organization: University of Puerto Rico – Ponce Campus
2. Type: ☐ Federal ☐ State ☐ Municipality ☒ Other: University
3. Existing Permittee: ☒ Yes ☐ No If yes, provide EPA NPDES Permit Number: P R R 0 4 0 0 1 1
4. Location Address:
 - a. Street: Santiago de Los Caballeros Ave. #2151
 - b. City: Ponce State: PR Zip Code: 00716
5. Mailing Address:
 - a. Street: PO Box 7186
 - b. City: Ponce State: PR Zip Code: 00732
6. Telephone Number: (787) 844-8181 x 2200 Fax: (787) 844-8707
7. E-mail: celia.gonzalez@upr.edu
8. Standard Industrial Classification (SIC) Code (see instructions for common codes): 8 2 2 1
9. Latitude: (use the format provided.) Longitude: (use the format provided.)
Approximate center of the regulated portion of the MS4.

1 7 ° 5 9 ' 4 2 " N (degrees, minutes, seconds)

6 5 ° 3 6 ' 2 5 " W (degrees, minutes, seconds)

Or

_____. _____ ° N (degrees decimal)

_____. _____ ° W (degrees decimal)

Part B. Primary MS4 Program Manager Contact Information

1. Name: Celia González
2. Position Title: Occupational Health, Safety, and Environmental Officer
3. Storm water Management Program (SWMP) Location (web address or physical location): UPR- Ponce Campus, Building H
4. Mailing Address:
 - a. Street: Santiago de Los Caballeros Avenue #2151
 - b. City: Ponce State: PR Zip Code: 00716

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5. Telephone Number: (787) 844-8181 ext. 2201

6. E-mail: celia.gonzalez@upr.edu

Part C. Eligibility Determination

1. Endangered Species Act (ESA) determination complete? ☒ Yes ☐ No
a. Eligibility Criteria (check all that apply): ☒ A ☐ B ☐ C ☐ D ☐ E
2. National Historic Preservation Act (NHPA) determination complete? ☒ Yes ☐ No
a. Eligibility Criteria (check all that apply): ☒ A ☒ B ☐ C ☐ D

Part D. Map/Boundaries

1. MS4/Organization Description of regulated boundaries (narrative):
The UPR-Ponce MS4 has three (3) sections. Section 1 has two (2) intakes of 2' X 12' and nine (9) intakes of 2' X 4'. Section 2 has four (4) intakes of 2' X 4'. Section 3 has two (2) intakes of 2' X 12' and six (6) intakes of 2' X 4'. The pipeline is made of concrete with a diameter that goes from 4" up to 42". The approximate center of the MS4 is located at Lat. 17° 59' 42" and Long. 65° 36' 25".
2. Location Map/Boundaries. A location map must be attached showing the pertinent city, town, wards, or boundaries, the boundaries of the Small MS4, including surface water body(s), and the "urbanized area" (UA) when applicable.
- Is map attached? ☒ Yes ☐ No

Part E. MS4 Infrastructure (if covered under the 2006 general permit)

1. Estimated Percent of Outfall Map Complete? (Part 4.2.3 of 2006 general permit): 100 %
a. If 100% of 2006 requirements are not met, enter an estimated date of completion: _____ (MM/DD/YYYY)
b. Web address where MS4 map is published: Paper copy of the outfall map
If outfall map is unavailable on the internet an electronic or paper copy of the outfall map must be included with NOI submission.

Part F. Bylaw/Ordinance Development (if covered under the 2006 general permit)

1. Illicit Discharge Detection and Elimination (IDDE) authority adopted? ☒ Yes ☐ No
a. Effective Date or Estimated Date of Adoption: 05/02/2007
(MM/DD/YYYY)
2. Construction/Erosion and Sediment Control authority adopted? ☐ Yes ☒ No
a. Effective Date or Estimated Date of Adoption: 06/30/2017

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(MM/DD/YYYY)

3. Post-Construction Storm water Management adopted?

☐ Yes ☒ No

a. Effective Date or Estimated Date of Adoption: 06/30/2017
(MM/DD/YYYY)

Part G. Receiving Waters

List the names of all surface waterbody segments to which your MS4 discharges. For each waterbody segment, please report the number of outfalls discharging into it and, if applicable, any impairments. You may attach additional information.

Waterbody Segment that receives flow from the MS4	Number of Outfalls into receiving waterbody segment	Have any monitoring been performed to outfalls? (Yes/No)	List of Pollutant(s) causing impairment (if applicable)	List of TMDL Pollutant (s) (if any)
No natural water bodies or wetlands are found within the UPR-Ponce. The nearest natural surface water body or stream near the UPR-Ponce is Río Portugués at approximately 560 meters west and Rio Bucaná at approximately 550 meters east. However, surface runoff generated by the site is received by local stormwater channels constructed for the PR-14 state road bordering the southern boundary of the UPR-Ponce.				

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Part H. Summary of Stormwater Management Program (SWMP) under the 2006 Small MS4 General Permit

For every measurable goal and associated Best Management Practice (BMP) listed in the adopted program, provide the following information (You may include additional pages):

BMP Description or BMP ID (e.g. MCM-1)	Goal Achieved? (Yes/No)	Continued in next permit cycle? (Yes/No)	Who was the targeted audience? Explain reason for not achieving goal.	Modification(s) to goals or BMP for next permit cycle
1.1-1 Community awareness about methods to prevent stormwater and surface water pollution.	Yes	Yes	Students, Faculty, administrative personnel, visitors, and concessionaires	Establish community awareness using the different means, such as: UPR Ponce homepage, social networks, and electronic mails
2.1-2 Develop a removal and cleanup campaign within the work areas to remove and properly dispose of: trash, junk, rubble and other waste that may pollute storm water.	Yes	Yes	Students, Faculty, administrative personnel, and visitors	Strengthen the participation of students' organizations
2.2-3 Development of a reforestation program.	Yes	Yes	Students, Faculty, and administrative personnel	Replace dead trees in areas where there are no electrical or plumbing infrastructure affected
2.3-4 Development of a reforestation program.	Yes	Yes	Administrative personnel	Show less ground in the sewerage in order to prevent erosion reaching the sewerage
2.4-5 Organize and develop a recycling campaign with the Recycling Committee to gather printers and photocopier toner and recycle them.	Yes	Yes	Students, faculty, administrative personnel, and visitor	Encourage the student's organizations to carry out the recycling campaign supervised by the Occupational Health, Safety and Environmental Officer

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For every measurable goal and associated Best Management Practice (BMP) listed in the adopted program, provide the following information (You may include additional pages):

BMP Description or BMP ID (e.g. MCM-1)	Goal Achieved? (Yes/No)	Continued in next permit cycle? (Yes/No)	Who was the targeted audience? Explain reason for not achieving goal.	Modification(s) to goals or BMP for next permit cycle
3.1-6 Drainage Cleanup and Unplugging.	Yes	Yes	Personnel of the Office of Physical Resources.	Update the inspection's checklist.
3.2-7 Develop a map of the facility storm water sewer system showing the location of all outfall, inflows, manholes, and waters of the United States that receive discharges from the outfalls.	Yes	Yes	Administrative personnel, personnel of the Office of Physical Resources, local and federal agencies.	Update the outfall map.
5.5-8 Field Inspections- A field inspection Program is conducted to monitor, on a regular basis, the stormwater sewer system as well other areas where potential pollutants may be discharged into the system.	Yes	Yes	Personnel of the Office of Physical Resources; Occupational Health, Safety, and Environmental Officer.	Update the inspection's checklist.
6.1-9 Substitute chemical products for environmental friendly products.	Yes	Yes	Personnel of the Office of Physical Resources; Occupational Health, Safety and Environmental Officer.	Purchase environmental friendly products.
6.2-10 Metal Analysis Monitoring	Yes	No		The UPR Ponce does not have sources of emission exceeding permitted values of the metals monitored.

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For every measurable goal and associated Best Management Practice (BMP) listed in the adopted program, provide the following information (You may include additional pages):

BMP Description or BMP ID (e.g. MCM-1)	Goal Achieved? (Yes/No)	Continued in next permit cycle? (Yes/No)	Who was the targeted audience? Explain reason for not achieving goal.	Modification(s) to goals or BMP for next permit cycle
6.3-11 Modify carwash practices	Yes	Yes	Mechanic	Establish a maintenance plan for the car service areas.
6.4-12 Prohibit the above ground disposal of trash	Yes	Yes	Students, Faculty, administrative personnel, and visitors	Strengthen community awareness through different means such as: UPR Ponce homepage, social networks, and electronic messages.
6.5-13 Employee training – employees with the responsibility of managing any waste or chemical materials within the university would be trained in the implementation of pollution prevention and good housekeeping practices	Yes	Yes	Laboratory technicians from Chemistry, Biology, and research laboratories.	Review of the registries required by stormwater regulations.

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For every measurable goal and associated Best Management Practice (BMP) listed in the adopted program, provide the following information (You may include additional pages):

BMP Description or BMP ID (e.g. MCM-1)	Goal Achieved? (Yes/No)	Continued in next permit cycle? (Yes/No)	Who was the targeted audience? Explain reason for not achieving goal.	Modification(s) to goals or BMP for next permit cycle
6.6-14 Spill response and prevention – The UPR – Ponce will develop spill prevention control and countermeasure plans for areas where oil materials are stored, as required by 40 CFR 112.	Yes	Yes	Laboratory technicians from Chemistry, Biology, and Investigation Laboratories, and Mechanic.	Review the inspection's format. Establish an alliance with Chemical Disposal Contractor for emergency incidents.
6.7-15 The UPR- Ponce has already implemented and will continue to implement BMPs for the Management of petroleum products and other chemicals including the provision of spill containment systems and the storage of chemical materials on protected roofed sheds or buildings.	Yes	Yes	Laboratory technicians from Chemistry, Biology, and research laboratories.	Review the inspection's checklists for the Hazardous Waste Storage Area and the Satellite Hazardous Waste Storage Areas.
6.8-16 Strengthen the implementation of the Universal Waste Management Guide.	Yes	Yes	Electrician, Mechanic, and personnel of the Office of Physical Resources.	Review inspection's checklist for the storage areas, such as: fluorescent tubes, batteries, used oil, paints, and detergents.

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For every measurable goal and associated Best Management Practice (BMP) listed in the adopted program, provide the following information (You may include additional pages):

BMP Description or BMP ID (e.g. MCM-1)	Goal Achieved? (Yes/No)	Continued in next permit cycle? (Yes/No)	Who was the targeted audience? Explain reason for not achieving goal.	Modification(s) to goals or BMP for next permit cycle
Construction Site Stormwater Runoff Control	Not Observable	Yes	UPR-Ponce did not perform any mayor constructions that could impact or damage any stormwater drainage. However, UPR-Ponce has BMP's regarding this goal: 2.1-2, and 3.2-7.	Develop the program.
Post-Construction Stormwater Management in a New Development and Redevelopment	Not Observable	Yes	UPR-Ponce did not perform any major construction that could impact or damage any stormwater drainage.	Develop the program.

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Part I. 2016 Stormwater Management Program (SWMP) Summary

Public Education and Outreach (See Part 2.4.2 for detailed information of required BMPs):

BMP Description or BMP ID (e.g. MCM-1)	Education Topic (Identify the issue your BMP is educating the public about.)	Outreach Method (Describe the method used to convey this topic, e.g. mailing, events, school, etc.)	Measurable Goal (What is the end result of this program? What indicator will determine the goal has been met? (e.g., number mailing sent, people at event, class participation, etc.)
1.1-1 Community awareness about methods to prevent stormwater and surface water pollution	Pollution, trash and stormwater	Posters Electronic mails Social networks UPR-Ponce Homepage Workshops	-Encourage the student's organizations to make flyers or signs regarding the potential impact of polluted stormwater discharges on water bodies. -Use of the UPR-Ponce homepage and student organization's social networks to promote ways of preventing pollution in the stormwater systems. -Enforce concessionaires to adopt recycling practices. -Coordinate conferences regarding pollution and stormwater. -Number of electronic mails sent. -Number of participants reached through different means.
6.5-13 Employee training – employees with the responsibility of managing any waste or chemical materials within the university would be trained in the implementation of pollution prevention and good housekeeping practices	-HAZWOPER Refresher -RECRA Refresher -Recycling of oil -Proper management of gasoline, oil, and other petroleum derivate.	Trainings Annual Refresher Revision of the Chemical Hygiene Plan	-Number of participants attending training activities -Number of trainings offered -Recycling manifests

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Part I. 2016 Stormwater Management Program (SWMP) Summary (continued)

Public Involvement and Participation (See Part 2.4.3 for detailed information of required BMPs):

BMP Description or BMP ID (e.g. MCM-1)	Program Description (Describe the program and how it will inspire public participation, e.g. special events, volunteer sampling and monitoring efforts, household hazardous waste recycling, etc.)	Measurable Goal (What is the end result of this program? What indicator will determine the goal has been met? (e.g., participation, amount of sampling performed, waste collected, etc.)
2.1-2 Develop a removal cleanup campaign within the work areas to remove and properly dispose of: trash, junk, rubble, and other waste that may pollute stormwater.	UPR-Ponce's staff and students' groups cleanup campaign outside the campus: beaches, rivers, parks, others.	Number of students participating in campaigns. Amount of waste collected, segregated, and recycled.
2.4-5 Organize and develop a recycling campaign with the Recycling Committee to gather printers, and photocopier toner and recycle them.	Recycling Program: Establish recycling announcements by emails, UPR-Ponce website. Support student's recycling campaign. This initiative will be sponsored by UPR- Ponce.	Amount of recycling material collected, such as: paper, plastic, metal, cardboard, toners, and electric devices. Amount of recycling materials such as plastic and aluminum. Indicator: Recycling manifests.

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Part I. 2016 Stormwater Management Program (SWMP) Summary (continued)

Illicit Discharge Detection and Elimination (See Part 2.4.4 for detailed information of required BMPs):

BMP Description or BMP ID (e.g. MCM-1)	Program Description (Describe the program and how it will identify and remove illicit connections from the MS4, e.g. new regulations, investigation practices, removal of illicit connections, etc.)	Measurable Goal (What is the end result of this program? What indicator will determine the goal has been met? (e.g., adoption of bylaws/ordinances, amount of investigation performed, identified and removed illicit connections, etc.)
3.1-6 Drainage Cleanup and Unplugging	Inspection of all campus connections with the help of the Plumber and the Mechanic.	Reassure that there are no illicit connections nor illicit discharges.
3.2-7 Develop a map of the facility stormwater sewer system showing the location of all outfall, inflows, manholes, and waters of the United States that receive discharges from the outfalls.	Revise the stormwater map.	Stormwater map revised, if necessary.
5.5-8 Field Inspections- A field inspection program is conducted to monitor, on a regular basis, the stormwater sewer system as well other areas where potential pollutants may be discharged into the system.	Inspection of all campus connections. The plumber, the Director of the Office of Physical Resources, and the mechanic will collaborate in this inspection.	Amount of inspections (checklists)

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Part I. 2016 Stormwater Management Program (SWMP) Summary (continued)

Construction Site Stormwater Runoff Control (See Part 2.4.5 for detailed information of required BMPs):

BMP Description or BMP ID (e.g. MCM-1)	Program Description (Describe the program and how it will help control stormwater runoff at construction sites, e.g. new regulations, construction practices, inspection protocols, etc.)	Measurable Goal (What is the end result of this program? What indicator will determine the goal has been met? (e.g., adoption of bylaws/ordinances, amount of inspections performed and sites actively regulated, etc.)
2.1-2 Develop a removal cleanup campaign within the work areas to remove and properly dispose of: trash, junk, rubble, and other waste that may pollute stormwater.	Gather office debris, machinery that has been replaced, damaged furniture, and construction debris (if any). Classify them by trash or recycling material. Protection of stormwater drainage from debris.	Amount of inspections performed by the Director of the Office of Physical Recourses and the Occupational Health, Safety, and Environmental Officer. Amount of material recycled.
3.2-7 Develop a map of the facility stormwater sewer system showing the location of all outfall, inflows, manholes, and waters of the United States that receive discharges from the outfalls.	Review of the stormwater sewer system map.	Stormwater sewer map reviewed, if necessary.
Contractor's involvement in the Construction Site Stormwater Runoff Control	Enforcing contractors to follow UPR- Ponce Construction Site Runoff Control Plan.	Adoption of an Ordinance establishing UPR- Ponce Construction Site Runoff Plan. A written clause establishing that the contractors will follow the UPR-Ponce Construction Site Runoff Plan.

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Part I. 2016 Stormwater Management Program (SWMP) Summary (continued)

Post-Construction Stormwater Management in New Development and Redevelopment (See Part 2.4.6 for detailed information of required BMPs):

BMP Description or BMP ID (e.g. MCM-1)	Program Description (Describe the program and how it will control stormwater runoff from properties after they are developed, e.g. new regulations, practices, or resources for contractors to use Low Impact Development (LID), etc.)	Measurable Goal (What is the end result of this program? What indicator will determine the goal has been met? (e.g., adoption of bylaws/ordinances, amount of implemented practices, development of capacity building resources, etc.)
5.5-8 Field Inspections- A field inspection program is conducted to monitor, on a regular basis, the stormwater sewer system as well other areas where potential pollutants may be discharged into the system.	To develop, implement, and enforce a program to address discharges of post-construction stormwater from new development and rebuilding projects.	Adoption of bylaws/regulations. Amount of inspections performed.

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Part I. 2016 Stormwater Management Program (SWMP) Summary (continued)

Good Housekeeping and Pollution Prevention in Municipal Operations (See Part 2.4.7 for detailed information of required BMPs):

BMP Description or BMP ID (e.g. MCM-1)	Program Description (Describe the program and how it will mitigate stormwater runoff at municipal properties or through municipal activities, e.g. installation of structural stormwater controls on the municipal properties, new practices to reduce pollutant exposure to rain events, runoff management, trainings, etc.)	Measurable Goal (What is the end result of this program? What indicator will determine the goal has been met? (e.g., structural BMPs installed, SOPs developed and implemented, etc.)
6.1-9 Substitute chemical products for environmental friendly products	Maintenance Staff's Training: Proper Handling and Disposal Products. Orientation about the benefits of using environmental friendly products	Number of participants attending the trainings Purchase orders of environmental friendly products
6.3-11 Modify carwash practices	Carwash Practices Plan	Carwash SOP's implementation
6.4-12 Prohibit the above ground disposal of trash	To place signs in all places identified as critical. Posting messages (reminders) in the UPR-Ponce' electronic mail, social networks, and website	Number of signs installed Electronic mails sent to the community
6.6-14 Spill response and prevention-The UPR- Ponce will develop spill control and countermeasure plans for areas where oil materials are stored, as required by 40CFR112.	Review of the Spill Prevention Control and Countermeasure Plan for Science laboratories and the mechanics station	Certification of the UPR-Ponce Administrative Board Approval of the Spill Control and Countermeasure Plans

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Part I. 2016 Stormwater Management Program (SWMP) Summary (continued)

Good Housekeeping and Pollution Prevention in Municipal Operations (See Part 2.4.7 for detailed information of required BMPs):

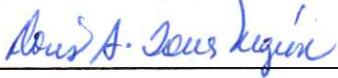
BMP Description or BMP ID (e.g. MCM-1)	Program Description (Describe the program and how it will mitigate stormwater runoff at municipal properties or through municipal activities, e.g. installation of structural stormwater controls on the municipal properties, new practices to reduce pollutant exposure to rain events, runoff management, trainings, etc.)	Measurable Goal (What is the end result of this program? What indicator will determine the goal has been met? (e.g., structural BMPs installed, SOPs developed and implemented, etc.)
<p style="text-align: center;">6.7-15</p> <p>The UPR- Ponce has already implemented and will continue to implement BMPs for the Management of petroleum products and other chemicals including the provision of spill containment systems and the storage of chemical materials on protected roofed sheds or buildings.</p>	<p>Review the BMP's Management of Petroleum Products and Other Chemicals</p>	<p>UPR-Ponce Administrative Board Approval</p>
<p style="text-align: center;">6.8-16</p> <p>Strengthen the implementation of the Universal Waste Management Guide.</p>	<p>Review the Universal Waste Management Guide.</p>	<p>Certification of the UPR-Ponce Administrative Board Approval of the implementation of the Universal Waste Management Guide.</p>

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Part J. Application Certification and Signature

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Mayor/Elected Official:



Print Name of Mayor/Elected Official:

Doris S. Torres-Negrón, Ed. D.

Title: Acting Chancellor

Date: September 28, 2016

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**Instructions for Completing the Notice of Intent for Stormwater Discharges Associated with
MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) in urbanized areas under the Small MS4 General Permit**

IMPORTANT: For EPA to determine this application to be complete, perform a review, and issue a General Permit authorization letter, all required items on this form must be completed. Responses must be self-explanatory and must not refer exclusively to attached maps, plans, or documents. Mail this Application Form to the EPA-Caribbean Environmental Protection Division address stated below. Small MS4 permitting documents and related forms are available from the Storm Water Program at website: <http://www.epa.gov/region2/cped/stormwater.html>.

NOI submittal Deadlines/Discharge Authorization Dates		
Category	NOI Deadline	Discharge Authorization Date ¹
Existing Dischargers - in MS4 as of November 6, 2011 and authorized for coverage under the 2006 Small MS4 General Permit.	No later than 90 days of the FR date.	30 days after EPA posts your NOI. Your authorization under the 2006 Small MS4 General Permit is automatically continued until you have been granted coverage under this permit or an alternative permit, or coverage is otherwise terminated.
New Dischargers or Designated Sources - commence discharging after November 6, 2011.	As soon as possible but no later than 180 days of the determination date.	30 days after EPA posts your NOI.

¹Based on a review of your NOI or other information, EPA may delay your authorization for further review, notify you that additional effluent limitations are necessary, or may deny coverage under this permit and require submission of an application for an individual NPDES permit, as detailed in Small MS4 General Permit Part 1.8. In these instances, EPA will notify you in writing of the delay or the request for submission of an individual NPDES permit application. EPA will post these NOIs on its website at www.epa.gov/region2/cped/stormwater.html.

Where to File the NOI Form

You must send the NOI to one of the addresses listed below:

NOIs sent regular or overnight/express mail:

EPA Region 2 – Caribbean Environmental Protection Division
City View Plaza – Suite 7000
48 Road 165 Km 1.2
Guaynabo, PR 00968

If you have questions, please contact EPA's Office at (787) 977-5870.

When you file a paper NOI, please submit the original with a signature in ink – Do Not Send Copies. Also, faxed copies will not be accepted.

Your SWMP does not need to be submitted for review unless specifically requested by EPA. You must keep a copy of your SWMP on-site or otherwise make it available to municipal personnel and/or contractors responsible for implementing provisions of the permit.

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Completing the NOI Form

To complete this form, type or print in uppercase letters in the appropriate areas only. Please make sure you complete all questions. Make sure you make a photocopy for your records before you send the completed original form to the address above.

Part A. General Information

Item 1 – Name of Municipality or Organization: Provide the legal name of the separate storm sewers owned or operated by the United States, a State, city, town, municipality, district association or public organization or any other public entity (created by or pursuant to State law) having jurisdiction over storm water of other wastes, including districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or a designated and approved management agency that discharges to waters of the United States.

Item 2 – Type: Indicate what type of public entity the MS4 pertains to.

Item 3 – EPA NPDES Permit Number: Specify the permit number assigned under 2006 Small MS4 General Permit, if applicable.

Item 4 – Location Address: Indicate the physical address of the location of the MS4 office.

Item 5 – Mailing address: Indicate the mailing address where the MS4 receives the correspondence.

Item 6 – Telephone/Fax Number: Indicate the telephone and fax number of the MS4 office.

Item 7 – E-mail: Indicate the electronic mail the elected official use for electronic documents.

Item 8 – Standard Industrial Classification (SIC) Code: Indicate the code that reflects the service provided by the facility. For additional information on SIC codes, check the Occupational Safety and Health Administration's website at: <http://www.osha.gov/cgi bin/sic/sicser5>.

Typical SIC Codes for MS4s

SIC Code	Description
8221	Colleges, universities, and professional schools furnishing academic courses and granting academic degrees.
9199	Government establishments primarily engaged in providing general support for government, which include personnel, auditing, procurement services, and building management services, and other general government establishments which cannot be classified in other industries.

Item – 9 Latitude and Longitude Coordinates: The Latitude and Longitude must be the approximate center of the regulated portion of the small MS4. Enter the latitude and longitude of the site in either degrees, minutes, and seconds or decimal form. For help obtaining the latitude and longitude, go to <http://www.google.com/maps> or <http://www.terraser.com>.

Part B. Primary MS4 Program Manager Contact Information

Item 1, 2, 4, 5 and 6 – **Name, Title, Mailing address, Telephone Number and E-mail:** Indicate the name, title, mailing address, city, zip code, the phone number, and the email address of the contact person for the Small MS4. The contact person shall be the primary person responsible for implementing or coordinating the Storm Water Management Program. This person will be thoroughly familiar with the operation of the Small MS4 and with the facts reported in this application, and will be contacted by EPA as necessary.

Item 3 – **SWMP Location:** Indicate the location where a copy of the most recent SWMP may be found. You may either provide the location on a website of the digital copy or the physical location of a hard copy.

Part C. Eligibility Determination

Item – 1 **Endangered Species Act (ESA) Determination:** Based on the instruction provided in Appendix C of the 2016 Small MS4 General Permit, indicate which permit criterion (A, B, C, D, and E) you are using to satisfy your eligibility obligations, as required in Part 1.9, for protection of endangered and threatened species, and designated critical habitat.

Item – 2 **National Historic Preservation Act (NHPA) Determination:** Based on the instruction provided in Appendix D of the 2016 Small MS4 General Permit, indicate which permit criterion (A, B, C, and D) you are using to satisfy your eligibility obligations, as required in Part 1.10, for protection of historic properties.

Part D. Map/Boundaries

Item – 1 **MS4/Organization Description of regulated boundaries:** Provide a narrative description of the geographical location of the MS4, including city or other municipality (this is especially important for systems at military bases and large education, hospital or prison complexes, and special districts and associations). Briefly describe the MS4. Indicate what the basic design of the MS4 includes such as subsurface pipes, open channel flow, and whether any significant portions of the MS4 discharge into surface water through engineered systems and/or conveyances.

Item – 2 **Location Map/Boundaries:** A location map for the MS4 (hard copy only) must be submitted. The boundaries of permit coverage must be indicated. For permitting purposes, the map must be of sufficient detail so that the exact boundaries, by street or other demarcation, can be determined. It is up to the permittee to ascertain the accuracy of maps, especially with respect to political and jurisdictional boundaries.

The map must show the city, town, ward, or district boundaries or service area, as applicable. For any MS4s that are partially within an urbanized area, the location map must show the urbanized area boundaries.

It is recommended to start with the portion of the USGS (U.S. Geological Survey) quadrangle map showing the MS4 area. You can then use the USGS map as a guide for preparing your location map, which will be more detailed. If alternative maps are used, they must be of sufficient scale so that individual property locations can be determined in relation to the urbanized area and the municipal boundaries. For less expansive Small MS4s (e.g., university districts), the map should be of an appropriate scale to clearly indicate the property boundaries.

Part E. MS4 Infrastructure

United States Environmental Protection Agency
National Pollutant Discharge Elimination System
Notice of Intent (NOI) for coverage under the Small Municipal Separate
Storm Sewer System (MS4) General Permit (PRR040000) for Puerto Rico

Item – 1 Estimated Percent of Outfall Map Complete: Based on Part 4.2.3.1.2 of the 2006 Small MS4 General Permit, specified that the MS4 is to develop, if not already completed, a storm sewer system map, showing the location of all outfalls and the names and location of all waters of the United States that receive discharges from those outfalls (See also 40 CFR 122.34(b)(3)(ii)(A) for regulatory citation). Indicate the estimated percentage of accomplishment of the storm sewer mapping within the regulated urbanized area.

Item – 1a If 100% of the 2006 requirements are not met, enter an estimated date of completion: Many MS4s have selected phasing in the data gathering for the mapping of its storm sewer system. Indicate the approximate date the MS4 has scheduled completing the mapping of its storm sewer system.

Item – 1b Web address where MS4 map is published: As digital mapping has been a mean for updating data and having it relatively available, indicate the website the MS4 has posted its storm sewer outfall map. If digital map is unavailable on the internet then an electronic or paper copy of the storm sewer outfall map must be included with NOI submission.

Part F. Bylaw/Ordinance Development

Item – 1 Illicit Discharge Detection and Elimination (IDDE) authority adopted: Based on Part 4.2.3.1.3 and 4.2.3.2.2 of the 2006 Small MS4 General Permit specified the mechanism (ordinance or other regulatory mechanism) to be used to prohibit illegal discharges into the MS4, indicate if already adopted.

Item – 1a Effective Date or Estimated Date of Adoption: Indicate the date IDDE ordinance or other regulatory mechanism is implemented or scheduled to be implemented.

Item – 2 Construction/Erosion and Sediment Control (ESC) authority adopted: Based on Part 4.2.4.1.1 and 4.2.4.2.1 of the 2006 Small MS4 General Permit specified the mechanism (ordinance or other regulatory mechanism) to require erosion and sediment control before discharging into the MS4, indicate if already adopted.

Item – 2a Effective Date or Estimated Date of Adoption: Indicate the date ESC ordinance or other regulatory mechanism is implemented or scheduled to be implemented.

Item – 3 Post-Construction Stormwater Management adopted: Based on Part 4.2.5.1.3 and 4.2.5.2.5 of the 2006 Small MS4 General Permit specified the mechanism (ordinance or other regulatory mechanism) to require stormwater controls specifically tailored for their local community, minimize water quality impacts, and attempt to maintain pre-development runoff conditions, indicate if already adopted.

Item – 3a Effective Date or Estimated Date of Adoption: Indicate the date post construction stormwater management ordinance or other regulatory mechanism is implemented or scheduled to be implemented.

Part G. Receiving Waters

Identify all of the different surface waters of the U.S. receiving stormwater runoff from the Small MS4 by using the USGS topographic map. "Waters of the U.S." is defined in 40 CFR 122.2 as any waters on the surface including, but not limited to, streams, rivers, lakes, ponds, reservoirs, seas, oceans and wetlands. Provide the amount of outfall(s) that discharge to the waterbody. Indicate if monitoring been performed to the discharge of the outfall(s). Provide the list of pollutants that have been of impairment to the water quality of the waterbody. Identify those pollutants that are determined as a total maximum daily load (TMDL) in the waterbody. Information is available at EPA's website: www.epa.gov/mywaterway.

Part H. Summary of Stormwater Management Program (SWMP) under the 2006 Small MS4 General Permit

Provide information related to the goals and best management practices (BMPs)/controls developed, implemented and enforced in the SWMP under the 2006 Small MS4 General Permit. Indicate the description or identification of the practice/control, goal achieved, continuation of practice/control into the next permit cycle, and modification(s) if any to the goal and/or practice/control.

Part I. 2016 Stormwater Management Program (SWMP) Summary

Provide information pertaining to the updated SWMP taking into account the requirements established in the 2016 Small MS4 General Permit for each minimum control measure. Indicate the description or identification for each of the practice/control, educational topic, program description, and measurable goals for:

Public Education and Outreach (See Part 2.4.2 for detailed information of required BMPs)

Public Involvement and Participation (See Part 2.4.3 for detailed information of required BMPs)

Illicit Discharge Detection and Elimination (See Part 2.4.4 for detailed information of required BMPs)

Construction Site Stormwater Runoff Control (See Part 2.4.5 for detailed information of required BMPs)

Post-Construction Stormwater Management in New Development and Redevelopment (See Part 2.4.6 for detailed information of required BMPs)

Good Housekeeping and Pollution Prevention in Municipal Operations (See Part 2.4.7 for detailed information of required BMPs)

Part J. Application Certification and Signature

The application must be signed to be considered complete. It must be signed by an individual based on the requirements stated on the NOI form following 40 CFR 122.22. Based on this rule, for a municipality, state, federal, or other public agency, the application shall be signed by either a principal executive officer or a ranking elected official. For purposes of this paragraph, a principal executive officer of a federal agency includes the chief executive officer of the agency, or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., regional administrator of the EPA). Enter certifier's printed name and title. Sign and date the form. (CAUTION: An unsigned or undated NOI form will prevent the granting of permit coverage.)